



# SCRiMM - Structural Collaborative Research in Military Medicine

## Pilot Call for proposals 2025

### FREQUENTLY ASKED QUESTIONS

#### NETWORK COMPOSITION

- 01** Is there a restriction to the number of project proposals a given institute/researcher/person may participate in as partner and/or coordinator?

*No, there is no limitation to the number of proposals a given Institute/researcher/person may participate in as partner and/or coordinator.*
- 02** Will the fact that a given researcher acts as coordinator of several project proposals be taken into account in the evaluation?

*The fact that a given researcher acts as coordinator of several proposals may be taken into account in the final strategic selection of projects to be financed.*
- 03** Can someone who is hired as subcontractor also appear as staff?

*No. Someone engaged as a subcontractor cannot appear as staff.*
- 04** Can two universities join in a same project?

*Yes.*
- 05** Is it necessary to identify the subcontractor in the proposal?

*No, only the subcontracted task(s) need(s) to be described. The specification of the particular company/institute is not mandatory. It is recommended not to mention the name unless it is certain.*

- 06 **Is it possible to include a civil society organisation as financed partner?**  
*No, civil society organisations cannot be included as official financed partners to the project. They can only be financed as a subcontractor.*
- 07 **Must the project partners be Belgian institutes?**  
*Indeed, the call is open to Belgian public and private non-profit research institutes. From the **public research sector**, Belgian universities associated with university hospitals are eligible partners.*  
  
***Private non-profit research centres** must have operational and/or research activities in Belgium. They must have legal personality and their registered office in Belgium.*
- 08 **Must subcontractors be Belgian as well?**  
*Subcontractors can be foreign but should preferably come from a European country.*

## BUDGET

- 01 **Is it possible to hire staff with a given degree for more than the stipulated maximum (5.700€/month technician, 8.000€/month master, 8.700€/month master's degree engineering, 10.500€/month PhD)?**  
*Yes. It can be done, provided the person to be hired is identified by name in the proposal. Then, a higher salary will be accepted.*
- 02 **Can personnel hired under the project be 'shared' between two partners in terms of time and budget?**  
*Yes. The time and cost of personnel can be shared by two institutions, but it must be explained within the proposal. Should the proposal be funded, the institutions are responsible for how they apply this arrangement.*
- 03 **What rules apply if there are staff changes along the way during the execution of the project? Is it possible to affect part of the staff budget to other partners/budget category?**  
*Once the contract of the project has been signed, changes can be made via an amendment to the contract. Amendments can include shifts in budget categories and also - in case of a network project - budget shifts between partners. RHID must be informed in all cases.*
- 04 **Is it possible to include salary, operating and/or equipment costs under 'Subcontracting budget'?**  
*It is possible to include salary and operating costs under 'Subcontracting budget', including the budget for equipment use/hiring. The purchase of equipment is not allowed.*

**05**      **How many proposals will be awarded per theme?**

*The number of selected and funded proposals per theme will depend on the quality of the proposals and the budget requested per proposal. RHID aims to fund at least one proposal per theme and more if the overall SCRiMM budget allows it.*

**06**      **Must VAT be included in the budget?**

*Yes, all amounts must be VAT included if applicable. In no case, the budget of your proposal will be increased to cover VAT expenses.*

**ANNEXES TO THE FULL PROPOSAL**

**01**      **Is it possible to annex CV's to the proposal?**

*No, CV's in annex are not accepted. Space is provided within the full proposal template for the description of the profile of the project partners.*

**02**      **Is it possible to include annexes to the full proposal description?**

*For the full proposal, 2 forms are provided to annex to the full proposal:*

- *GANTT chart - compulsory*
- *Cash or in-kind commitment letter - non compulsory*

**03**      **Is it possible to annex the agreements for in-kind contributions of the project partners to the proposal?**

*No, this is not accepted. The in-kind contributions of the official project partners should be mentioned in the proposal description.*

**04**      **Is it possible to annex support letters to the proposal?**

*No, letters of support are not accepted. However, should institutions/organisations which are not partners of the project wish to make an in-kind or cash contribution to the project, there can be sending such a letter to [scrimm@mil.be](mailto:scrimm@mil.be).*

## EVALUATION CRITERIA

### 01 What are the evaluation criteria for these proposals and the weights of the different criteria?

*The evaluation procedure is described in section 5 of the information document. Evaluation criteria and their respective weights are listed in the evaluation matrices for full proposals.*

## DURATION OF THE PROJECT

### 01 What should be the length of the project?

*The purpose of the SCRiMM pilot is to fund 4-years PhD projects.*

### 02 When does the project effectively start (versus the start of an academic year)?

*The contracts must be signed in 2025 for technical budgetary reasons. The contract will stipulate that the start of the activities is 1<sup>st</sup> of March 2026, which means invoicing before this date is not allowed. However, to give consortia the opportunity to arrange their administration, we allow a buffer of three months, hence until 1<sup>st</sup> of June 2026, to start the activities. This may indeed mean that universities may have to bridge the gap for some students between end of their master and start of the research project for example.*

## LENGTH OF THE PROPOSAL

### 01 Will the proposal be deemed ineligible for evaluation if the 'Proposal description' exceeds the established length limits?

*Yes.*

### 02 Do the length limits established for the 'Proposal description' include also other online forms (i.e. GANTT chart, Cash or in-kind commitment letter ...)?

*No. The limit is only for the 'Proposal description' template.*

## PROJECT REQUIREMENTS

### 01 What kind of reporting will be required from the projects?

*All mandatory reporting is described in section 6.4 of the information document*

## PROJECT RESULTS

### 01 Who owns the intellectual property (IP) at the end of the project?

*As described in section 7.1 of the information document all aspects regarding IPR are covered in Annex II "General Conditions" of the contract that is available on the [SCRiMM website](#).*

## 02 How is follow-up R&D / implementation based on the results of the projects seen?

*For multiple reasons, there is no “one fits all” answer to this question. This being said, there is a definite interest in valorisation of the project results. Ad hoc solutions will have to be established.*

### PERMISSION TO SUBMIT A PROPOSAL

#### 01 Do I require the signature of my director/rector in order to submit the project proposal?

*No, the signature of the director/rector is not mandatory for the funding authority. However, you must have the agreement of your hierarchical authority for the submission of the proposal.*

#### 02 Are there particular requirements regarding the electronic signature of the documents that must be submitted?

*No, there are no signatures required to submit a proposal.*

#### 03 Must researchers sign specific clearance documents to participate in a project?

*For some themes a security screening by Belgian Defence might be imposed in the contract on ALL partners of the project. See section 7.3. of the information document. For this SCRiMM Pilot Call, we do not expect specific security issues. Note that researchers involved in the project must be nationals of a country of the EU or nationals of a country of the European Free Trade Association or nationals of a country that is a member of NATO.*

**NOT FOUND WHAT YOU'RE LOOKING FOR? E-mail to [scrimm@mil.be](mailto:scrimm@mil.be).**