



SCRiMM

Structural Collaborative Research in Military Medicine

Annual Activity Report

To be filled in for the whole network in English and
sent to: scrimm@mil.be

Contractnr: [xx]SCRiMM[xxx]

[Project Acronym]

[Institute or Company]

[Promotor]

Reporting period: [DD/MM/YYYY - DD/MM/YYY]

The *Annual Activity Report* (maximum 15 to 20 pages) is drawn up annually by the coordinator for the entire network and sent to the address scrimm@mil.be on the dates set in article 4 of annex I to the contract. It presents the state of progress and achievements of the research as well as the forecasts for the following year. This information refers explicitly to the project tasks and the project schedule defined in articles 2 and 3 of annex I. It also informs of any modification of the data included in the initial reports and gives the list of publications and missions carried out during the past year.

This template should be completed in English.

NETWORK

COORDINATOR (PARTNER 1)

1. Name and Institution : ...

OTHER PARTNERS

2. Name and Institution : ...
3. Name and Institution : ...
4. Name and Institution : ...
5.

AUTHORS OF THIS REPORT

1. Name and Institution : ...
2. Name and Institution : ...
3. Name and Institution : ...
4.

PROJECT WEBSITE, SOCIAL NETWORKS ...

...

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1. EXECUTIVE SUMMARY OF THIS REPORT

2. ACHIEVED WORK

Detailed description of the achieved work and tasks per work package since the beginning of the project (first activity report) or since the previous report (further activity reports)

3. INTERMEDIARY RESULTS

Detailed description of the deliverables completed since the beginning of the project (first activity report) or since the previous report (further activity reports)

4. PRELIMINARY CONCLUSIONS AND RECOMMANDATIONS

5. FUTURE PROSPECTS AND PLANNING

Overview of the foreseen activities and planning for the next reporting period, taking into account the current state of the work and the intermediary results

6. STEERING COMMITTEE

Date(s) of the meeting(s) and overview of the concrete contributions of the Steering committee

7. VALORISATION ACTIVITIES

7.1 PUBLICATIONS

7.2 PARTICIPATION/ORGANISATION OF SEMINARS (NATIONAL/INTERNATIONAL)

Oral presentations, posters... and/or organisation of workshops, conferences, etc.

7.3 SUPPORT TO DECISION MAKING (IF APPLICABLE)

7.4 OTHER

8. ENCOUNTERED PROBLEMS AND SOLUTIONS

Encountered problems/obstacles, implemented and/or considered solutions, if any.

9. MODIFICATIONS COMPARED TO THE INITIAL OR THE PREVIOUS REPORT

9.1 PERSONNEL

In case modifications have occurred since the initial or previous report regarding personnel in charge and at the disposal of the project, please list these in the following table conform the instructions given in the *Initial Report*.

Partner	Name	Nationality	Gender	Date of birth	Academic degree or certificate	Year of completion	Professional status	Time implication in the project financed by RHID (in FTE)	Type of labour contract	Annual gross salary	Time implication in the project financed by other source(s) (in FTE)	Name(s) of the other funding source(s)	Remarks

9.2 COMPOSITION OF THE STEERING COMMITTEE

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10. REMARKS AND SUGGESTIONS

Concerning for example: the coordination, the use or valorisation of the results, personnel change ...

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